

Katy Driving School

23144 Cinco Ranch Blvd Katy, TX 77494 School #C1286

(281) – 693 – 7483

Driver's Education Contract

Name: _____ Date of Birth: _____
(Please Print) First Middle Last

Student's Address: _____

Phone #: _____

Circle one: Male Female

() Classroom Package (No refund for class once class has started)

Number of Lessons 1 Length of Course 6 hrs Length of Lesson 6 hrs Cost per Lesson \$140.00 Course Rate
\$140.00

() Classroom and 5 driving lessons Package (No refund for class once class has started)

Number of Lessons 1 Length of Course 6 hrs Length of Lesson 6 hrs Cost per Lesson \$140.00 Course Rate
\$415.00

Number of lessons 5 Length of course 5 hrs Length of lesson 1 hr Cost per lesson \$55.00

() Classroom and 3 driving lessons Package (No refund for class once class has started)

Number of Lessons 1 Length of Course 6 hrs Length of Lesson 6 hrs Cost per Lesson \$140.00 Course Rate
\$320.00

Number of Lessons 3 Length of Course 3 hrs Length of Lesson 1 hrs Cost per Lesson \$60.00

() Behind the wheel only 5 lessons Package

Number of lessons 5 Length of course 5 hrs Length of lesson 1 hrs Cost per lesson \$55.00 Course Rate
\$275.00

() Behind the wheel only 3 lessons Package

Number of lessons 3 Length of course 3 hrs Length of lesson 1 hrs Cost per lesson \$60.00 Course Rate
\$180.00

() Behind the wheel only Hourly

Number of lessons 1 Length of course 1 hrs Length of lesson 1 hrs Cost per lesson \$65.00 Course Rate
\$65.00

Amount paid: _____

Other possible charges: Return check fee \$35.00, No permit fee \$35.00, duplicate ADE form \$10.00

IF YOU DO NOT CANCEL YOUR SCHEDULED DRIVING TIME WITHIN 24 HOURS YOU WILL BE CHARGED \$35.00

Initials _____

- ❖ Classroom instruction is scheduled for _____
- ❖ Tuition for the classroom only is due by the first day of class. All tuition payments must be made before scheduling any driving lessons
- ❖ This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not contained herein shall bind the school or student
- ❖ The driver education school maintains vehicle insurance as required by transportation code, chapter 601, and uninsured or underinsured coverage

Cancellation Policy

A full refund will be made to any student who cancels the enrollment contract before midnight of the third day (excluding Saturdays, Sundays, and any legal holidays when the school office is closed for the day) after the enrollment contract is signed by the prospective student, unless the student has completed the course and has accepted a certificate of completion during that period.

Student Acknowledgement

I have been furnished a copy of the school tuition schedule; cancellation and refund policy; and school regulations pertaining to absence, grading policy, progress, and rules of operation and conduct. I have read this contract and agree with the terms. I further realize that any grievances not resolved by the school may be forwarded to: Driver Training, Texas Education Agency, 1701 North Congress Avenue, Austin, TX 78701. (512)936-6777.

Student signature _____

Date _____

School Representative Signature _____

Date _____

The initials below signify that I **do not** want my son/daughter to receive individual (one-on-one) instruction. I understand that my decision may delay the behind-the-wheel training until another student can be scheduled with him/her. I also recognize the optional private lessons are individual instruction and that I will be required to provide written permission for my son/daughter to take these lessons at the time of payment.

Parent's initials if one-on-one driving instruction is REFUSED _____

Refund Policy

1. Refund computations will be based on actual instruction received through the last date of attendance.
2. The effective date of the termination for refund purposes will be the earliest of the following: The last day of attendance, if the student is terminated by the school; or the date of receipt of written notice from the student.
3. If tuition is collected in advance of entrance and, if after the expiration of the 72-hour cancellation privilege, the student does not enter school, terminates enrollment, or withdraws, the school will retain the \$50 administrative fee and, from the remainder, shall refund that portion of the classroom tuition and fees and behind-the-wheel tuition and fees for services not previously received by the student.
4. Students choosing to re-enroll after termination for attendance or discipline infractions must receive permission to do so from the school director and pay any unpaid tuition and/or additional charges plus the \$50 administrative fee before attending class or scheduling any driving appointments.
5. A full refund of all tuition and fees is due and refundable in each of the following cases: When an enrollee is not accepted by the school; if the course of instruction is discontinued by the school at this location; or if the student's enrollment was procured as a result of any misrepresentation in advertising.
6. Refunds shall be completed within 30 days after the effective date of termination.

PARENT Initials _____

Attendance/ Absence Policy

1. If a student misses more than five (5) scheduled classes, his/her enrollment will be terminated. The full two hours of absence is charged to the student when he or she does not attend the full 55 minutes of instruction during a 60-minute period.
2. **All make-up lessons are to be completed by the date listed on the front of the contract.**
3. The students must have their valid driving permit with them on all driving lessons or the student will not be allowed to drive. In the event that a student does not have their permit, or does not show up at their scheduled driving appointment, a fine of **\$35.00** will be applied. This fine may also be incurred if a scheduled driving appointment is not cancelled with a minimum of 24 hours. Scheduling and canceling student drive times will be done by the student or parents on the internet at www.schedule2drive.com. This service provides around-the-clock access for viewing the student record and for scheduling, canceling, and rescheduling drive times. After the student receives his/her permit number from the Department of Public Safety, the student will register on the site and will pay **schedule2drive** a one-time service fee of \$10.95 with a major credit card or money order. *Schedule2drive.com is required for all students enrolled in packages that include behind the wheel lessons.*

PARENT Initials _____

Grading and Progress Policy

Appropriate standards shall be implemented to ascertain the progress of the students. Progress standards shall meet the requirements of the currently adopted curriculum guide. Mastery is a prerequisite to awarding a grade of 70 or above. One or more of the following methods shall determine evidence of mastery: unit tests, written assignments, skills performance checklist, and comprehensive examinations of knowledge and skills.

Rules of Operation and Conduct

A student or prospective student may be dismissed or barred from the class for tardiness, drunkenness or consumption of alcohol on the premises; rude, vulgar or disruptive behavior in the classroom; smoking on the premises; or being generally inattentive (sleeping, reading, etc.) during class. **No cellular or electronic devices allowed** (cellular phones, radios, headphones, etc.). Students who receive a warning or dismissal letter from the instructor will not be allowed back into class until the letter has been signed and returned to the office manager or school director. The director can grant an extension under extenuating circumstances. Students terminated for violating rules of conduct may be readmitted at the discretion of the school director. Please refer to the list of student rules signed by parent and student.

Upon completion, cancellation, refund, or termination, Katy Driving School will not be held liable, nor any indemnity to Katy Driving School or sister schools from any future claims or lawsuits.

Notice to Parents and Guardians from the Texas Education Agency

The Texas Education Agency licenses this driver education school and its instructors. As a parent or guardian of a teenager, you are entitled to know the minimum requirements of a teen driver education course.

- ⌚ There are thirty-two (32) required hours of classroom instruction. The classroom instruction phase shall be completed within the timelines stated in this contract and all 32 hours must be attended and successfully completed or made up. Only two (2) hours of scheduled classroom instruction are permitted per day, excluding make-up work.
- ⌚ Your teen must attend the first six (6) hours of classroom instruction before a learner's permit will be issued by DPS.
- ⌚ Seven (7) clock hours of in-car driving instruction and an additional seven (7) clock hours of observation are required. A two-hour increment of behind-the-wheel instruction may be offered once during the behind-the-wheel phase of instruction for each student.
- ⌚ There is a maximum of five (5) hours of driver training activities per day.
- ⌚ If your teen makes a transfer to another school or driver training program, these timelines may change, and credits for classroom and/or in-car training may not be transferable to the new driver training school.
- ⌚ In-car driving and observation must be completed within the timelines stated in the contract. (Note: during peak enrollment periods, in-car instruction times could be subject to availability. Parents should confer with the school to confirm the mandatory completion timelines and to determine the expected availability of in-car instruction prior to signing the contract. July through September and December are traditionally the busiest months)
- ⌚ If you have reason to believe that these minimum requirements are not being met, please call the Texas Education Agency at (512)936-6777.