

Adult Drivers Policies and Procedures

Cell Phones – Cell phones must be turned off during driving hours.

Cancellations – A twenty four hour cancellation notice is required for all behind the wheel lessons. A fee of \$25 will be charged if lessons are not cancelled within 24 hours. To cancel lessons call 617-477-4257 and leave a message. If a student does not show up or does not have their permit, the lesson will be forfeited and a \$25.00 fee will be charged.

Parkway Auto School fees do not include any Registry fees. All Registry fees must be paid directly to the Registry of Motor Vehicles.

Registry Fees are as Follows:

- **License Fees \$85 - \$35 Appointment Fee; \$50 License Fee**

Refund Policies - You are entitled to a full refund on any of our services when a written request is received two weeks prior to a scheduled class or service. Parkway Auto School will issue a refund minus a \$25 administration fee within 30 days of your requests. There will be no refunds on any packages once instruction has begun. All services must be completed within two years of enrollment. After two years, money is not refundable and services will be forfeited.

Parkway Auto School is not responsible for any lost, stolen or damaged property while in the vehicles or the school.

By signing below I have read, understand, and agree to all of Parkway Auto School's Adult Driver Policies and Procedures